

# **Swanton Novers Parish Council**

## **Draft Minutes of the Parish Council Meeting held on Monday 15th May**

**2023 at 7.30pm**

Councillors Present: Cllr. Chris Armstrong, Cllr Gary May, Cllr Ian Watson, Cllr. Jenny Anderson, Cllr. Virginia Riseborough.

### **2023/001**

**Apologies for absence** – Norfolk County Cllr. Stefan Aquarone, Parish Councillors Jeff Smallbones and Shaun Doncaster.

### **2023/002**

- **To receive declarations of interest** – None

### **2023/003**

#### **Public Forum-**

- Local Parishioner was in attendance.

### **2023/004**

#### **Reports from District Councillors –**

- County Councillor Aquarone was absent from the meeting, he was unable to present his report and sent his apologies. A copy of his report was available to the Councillors and presented at the meeting.
- District Councillor Martin Hankins attended the meeting. A brief introduction of the newly elected councillor was received to the Parish Council. Expectations were discussed in what was expected by a local council District Councillor. It was also commented on how Parish Councils may be able to support each other and share information that might give benefit to each Parish. District Councillor Hankins commented that he would be attending a meeting at North Norfolk District Council to obtain information regarding his role and how to support the local Parish Councils. It was expected that information would be sent to the Parish Clerk from the District Councillor once the meeting had been held.

### **2023/005**

#### **Matters arising from the meeting held on Monday 20<sup>th</sup> March 2023.**

- Road Markings/ Give Way Sign. – Norfolk Highways emailed to highlight the issues of the potholes In St. Giles Road and The Street opposite Rest Harrow residence and why the road repair has not been completed.

- The Parish Clerk had taken new pictures of the offending potholes and re-sent these to NNDC Highways division. The NNDC had sent a team out to view the offending potholes and highlight these for repair and it was expected the repairs are to be completed within 6 weeks.
- All other matters are agenda items.

### **2023/006**

- **To sign as correct - The minutes from the Parish Council meeting held Monday 20th March 2023.**
- The Minutes were signed as correct by the Chair, Parish Councillor Chris Armstrong, and the Parish Clerk Jason Crowe.

### **2023/007**

#### **Matters arising from correspondence.**

- A letter was received from the Salvation Army (Briston) giving thanks for the donation from Swanton Novers Parish Council for £100 and their continued support within the community.
- Potholes- The pothole that was repaired opposite to West Harrow/ Fieldfare houses along The Street in 2022 has again appeared and will need further repair, email sent to Norfolk Highways to why the repair has not been actioned.
- All other correspondence has been passed on to Councillors.

### **2023/008**

#### **Affordable Housing update- Ian Watson Secretary Swanton Novers Community Land Trust**

- The Swanton Novers Community Land Trust secretary Ian Watson mentioned that all statutory consultation responses to the planning application have now been received.
- Broadland Housing (the developer) is liaising with Rivers Ecology to seek a solution to nutrient neutrality at the site. Since March 2022 all new housing developments are required to demonstrate as part of the planning application that they can accommodate the nutrient load generated by the proposed development.
- A site visit was completed by CLT to inspect the air source heat pumps at a new development site at Docking, Norfolk to view the insulation and noise created by these systems as a guide to see the impact these would have on the village if these were to be installed at the new development within the village. All those who attended were impressed with the installations and the quietness of the running of the units and the siting of them within the properties.

### **2023/009**

#### **Planning.**

- Currently no new planning applications are present for Swanton Novers.
- Planning status existing applications below,

- **Erection of seven affordable dwellings with new access, associated infrastructure and landscaping**

**Land At The Street The Street Swanton Novers**

Ref. No: PF/22/2225 | Received: Tue 20 Sep 2022 | Validated: Wed 28 Sep 2022 | Status: Pending Consideration

- **New single storey Orangery building and small configuration internally forming a new Fire Exit**

**Swanton House Nursing Home Dereham Road Swanton Novers Melton Constable Norfolk NR24 2QT**

Ref. No: IS1/23/0877 | Received: Mon 17 Apr 2023 | Validated: Tue 18 Apr 2023 | Status: Pending Consideration

- **River re-naturalising diversion scheme along the stretch of the river Stiffkey north of the Fulmodeston Road, Fulmodeston (599987, 330946 to 600448, 331387)**

**Section Of River Stiffkey (know As Swanton Novers Meadow) Land North East Of Fulmodeston Road Barney Common Fulmodeston**

Ref. No: PF/23/0677 | Received: Thu 23 Mar 2023 | Validated: Fri 24 Mar 2023 | Status: Pending Consideration

- **Single storey side extension to dwelling; external alterations including render to external walls**

**1 St Giles Road Swanton Novers Melton Constable Norfolk NR24 2RB**

Ref. No: PF/23/0183 | Received: Wed 25 Jan 2023 | Validated: Thu 26 Jan 2023 | Status: Decided

- **Erection of single-storey rear extension and first floor side extension**

**Gardeners Cottage Dereham Road Swanton Novers Melton Constable Norfolk NR24 2QT**

Ref. No: PF/22/2634 | Received: Wed 09 Nov 2022 | Validated: Thu 10 Nov 2022 | Status: Pending Consideration

## 2023/010

### **Working groups – Update:**

- **Communications** – Cllr Chris Armstrong- Village Newsletter. Chris Armstrong, Hazel Mindham arranged a meeting to discuss details of content within the Newsletter going forward.
- Fakenham Free Press contacted for cost of printing the village newsletter.
- **Governance structure – Policies, Cllr Jenny Anderson-** Policies are currently being reviewed by the Parish Council for ratification, At the next PC Meeting it is intended to approve more policies.

## 2023/011

### **Financial report and payments for approval.**

- Parish Clerk presented the finances.
- No payments are currently in need of approval.
- Confirmation received of first Precept payment to parish.

## 2023/012

### **Litter Pick 2023- Sunday April 2<sup>nd</sup> 2.30pm (update)**

- The Village completed its annual litter pick on Sunday April 2<sup>nd</sup>, it is encouraged to support the village and raise the profile of the importance of the litter pick as literally 2 days later litter was discarded within the village.
- Any sighting of litter that has been fly tipped can be reported directly to North Norfolk District Council on their website and can be arranged to be collected.

## 2023/013

### **Items from Councillors and registered electors to be considered for inclusion on the agenda for the next Parish Council Meeting.**

- Councillor Jenny Anderson- Governance Policies to be reviewed ongoing and to be discussed and approved at next Parish Council Meeting.
- Mud on the roads (Church Lane) whose responsibility is it to clean them?
- Parish Council minutes to be added to the village newsletter to encourage parishioners to read the details that occur at the Parish Council meetings.
- Arrange Parish Council Account audit.
- There being no other business the meeting closed at 9.25pm

Chair .....

Date.....

Clerk.....