

SWANTON NOVERS PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 16th June 2016 at Swanton Novers Village Hall at 7.30pm.

Councillors present: Cllr Mrs. V Hart (Chair), Cllr. Mrs. Cllr. Mrs. R Leeder, Cllr. R Hart, and Cllr. Rick Hadden & Cllr. Mrs. V Brittain.

Others present: NNDC Cllr. A Claussen-Reynolds, Cllr. R. Reynolds, and 1 member of the public.

2016/21 Apologies – Cllr. Miss.F Jenkinson, Cllr. Mrs C Armstrong, County Cllr. David Ramsbotham.

2016/22 To receive declarations of interest: None received.

2016/23 Report from Acting District Councillor Annie Claussen-Reynolds:

- She reported that some progress had been made with the NNDC Planning Department website and that now all submissions to planning applications will be scanned and available on-line.
- Progress on the regularization of The Shed as a dwelling was in hand and it was confirmed that Council Tax has been levied retrospectively.
- Cllr. Mrs R Leeder asked if a "Change of Use" would be applied for. Cllr. Claussen-Reynolds replied that as the dwelling has been used for a number of years as residential accommodation that this may not be necessary, but this would be a matter for the Planning Enforcement Team and that she would find out and report back.
- Cllr. Richard Hart stated that in the past there had been an agreement with "The Shed" residents and NNDC that the dwelling could be used for domestic purposes during the daytime but that at no time could it be used overnight. In the past Mr & Mrs Sanderson had stated to members of the Parish Council that they would not be using the building for residential use as this may jeopardize any future application for a change of use to residential status. However, at a recent meeting Mr Sanderson stated that they had been living in the building for a number of years and in fact, both of his children were born there. Cllr. Claussen- Reynolds said that she would look into the records to establish the date of the prior agreement and report back.

2016/24 Public Forum: No items were raised for discussion

2016/25 To sign as correct the minutes of the meeting held 12/05/2016: The minutes had been previously circulated to councillors and were passed as a true and accurate record of the meeting.

2016/26 Presentation of Financial Accounts: The Clerk informed the Council that the internal audit had been carried out and that no points had been raised for alteration. He went on to say that the financial statements will be forwarded to Mazars Accountants for external audit. The public consultation period where Parishioners could examine the accounts has been set to start on June 30th and will end on August 10th. No points were raised and the Financial Statements were duly signed off by Cllr. Val Hart (Chair)

2016/27 Financial Report: The report for the period 01/04/2016 – 16/06/2016 was presented to the Councillors. No queries were raised and the outstanding accounts passed for payment.

2016/28 Correspondence Received: The only item of correspondence received was the reply from NNDC CEO Sheila Oxtoby to Cllr. Val Harts letter of complaint regarding the conduct of NNDC Cllr. Tom Fitzpatrick and a representative of NNDC Legal Department, Emma Duncan in a meeting to complain about Steven Ward and his dereliction of duty as a District Councillor. This item was discussed and in conclusion it was agreed that the response from NNDC was inadequate and non-committal and that a further letter highlighting these points would be sent. A vote was taken on this course of action and passed unanimously.

2016/29 Planning Matters: A planning application(Retrospective) has been received for the erection of a shed / summerhouse in the front garden of No. 4 Orchard Cottages. This was discussed and no objections were raised. The Clerk informed the Council that he had received notification of approval of the planning application for Nextwood Cottage.

2016/30 Any other business: The matter of the disposal of the piece of land (Village Green) adjacent to the Old Village Hall was discussed and it was suggested that as an alternative to disposal of the land it could be to leased to Mr & Mrs Jacob. It was decided to make further enquiries as to the viability of this option and to report back to the Parish Council in due course. NNDC Cllr. Claussen-Reynolds asked to be shown the plot of land after the meeting so that she could ask a representative of the planning enforcement team of the best way to proceed and has said that she will report back with her findings.

There being no further business Cllr. Val Hart closed the meeting at 20:54pm

Signed..... Chairperson dated.....

Signed..... Parish Clerk dated.....

Next meeting will be held on Thursday 28th July 2016 at 7:30pm in the Village Hall.